**[Department Letterhead]**

**[Date]**

Dear Members of the Australian Awards Fellowship Advisory Group,

I am writing to express my support for [Applicant's Full Name]’s application for the Australian Awards Fellowship. As the Head of [Department/Unit Name] at [Institution/Organisation Name], I can attest to [Applicant's Full Name]’s capabilities and dedication to the field of emergency care.

[Applicant's Full Name] has been a valued member of our team since [Year], consistently demonstrating outstanding professional achievements and leadership potential. [He/She/They] has/have made significant contributions to the development and improvement of emergency care systems within our institution and the broader community.

I believe that participating in the Australian Awards Fellowship program will provide [Applicant's Full Name] with knowledge and skills that will greatly benefit our department and the healthcare system in [Applicant's Home Country]. The Fellowship will enable [him/her/them] to gain advanced expertise and insights that [he/she/they] will bring back to our organisation, fostering further development and capacity building.

I assure you that our department will provide adequate clinical coverage during [Applicant's Full Name]’s absence, ensuring uninterrupted patient care and operational efficiency. I can confirm that [Applicant's Full Name] will have sufficient leave to participate in Australian-based Fellowship activities for up to one month between March and May 2025.

Please feel free to contact me if you require any further information or have any questions regarding [Applicant's Full Name]’s application.

Sincerely,

[Your Full Name]  
[Your Position]  
[Department/Unit Name]  
[Institution/Organization Name]  
[Contact Information]  
[Email Address]